

University of Cincinnati Academic Misconduct Resolution Form

**This form must be sent to the Instructor within 5 days.*

**Days = Excludes weekends, holidays, term breaks, anytime the university is closed/classes are not in session.*

Student Name: _____
Student M#: _____
Student Email: _____

Instructor Name: _____
Instructor Email: _____
Instructor Office Location: _____

Date of Alleged Violation: _____
Course Name/Number: _____
Term: _____

Alleged Violation:

Aiding/Abetting Academic Misconduct
Cheating
Fabrication
Plagiarism
Violating Professional Standards/Codes

Based on the information known to the above named Instructor, the Instructor finds you responsible for academic misconduct. Below please find the Instructor's recommended sanctions and your options for resolving this matter.

Instructor's Recommended Sanction(s) (Note: please refer to the SCOC for descriptions of each sanction):

Educational Sanction(s): Please contact your College's Conduct Administrator or Student Conduct & Community Standards office (513-556-6814; Conduct@uc.edu) for questions/more information.

Decision-Making Seminar – *in-person seminar hosted by the Student Conduct & Community Standards office*

Reflection Paper – *two-page paper to engage in thoughtful reflection on the policy violation(s)*

Plagiarism Module – *online module hosted by UC Libraries*

Behavioral Modification Course – *there is a \$25 fee to register for the course*

Addendum – *written narrative that could serve to explain or disclose the conduct violation on a potential job or graduate school application*

Follow-up Meeting: _____
(meeting at the conclusion of the academic misconduct process; instructor should indicate where, and by what date)

Academic Action(s)

Assigning a failing grade for the assignment

Assigning a failing grade for the examination

Altering a grade: _____

Retest or Resubmission of assignment: _____

Retest or Resubmission of the examination: _____

Assigning a failing grade for the course

Academic Reprimand – Written warning

Academic Probation – Imposes specific restrictions/extra requirements on a student.

Stipulations of Probation: _____

End Date of Probation: _____

College Suspension – Prohibited from attending/enrolling in courses within a specific college for a specified time.

Name of college: _____

Date & Stipulation of Suspension: _____

College Expulsion – Permanently prohibits student from attending and/or enrolling in classes within a particular college.

Student Options for Resolution on Next Page:

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Student – Please select one of the applicable boxes below:

I accept responsibility for the alleged violation(s) and agree to the sanction(s).

I accept responsibility for the alleged violation(s), but challenge the sanction(s) and request my case be resolved via the College Hearing Panel.

I deny responsibility for the alleged violation(s), and request that my case be resolved using the College Hearing Panel.

FAILURE TO RESPOND TO THIS FORM MAY RESULT IN THE ALLEGATION(S) AND VIOLATION(S) BEING ACCEPTED AS TRUE, AND THE SANCTION(S) BECOMING FINAL.

By signing below, I acknowledge that the information above was covered with me, and I have made my decision voluntarily.

Student Signature: _____ **Date:** _____